

Dt. 05-06-2017

CIRCULAR

Sub: DSE-EE- National Foundation for Teachers' Welfare Fund –
Granting of financial assistance to the School Teachers for the
professional Education of their children – Applications for the
academic year 2014-15 – Called for - Reg.

The Heads of all Primary/Middle/High/Higher Secondary Schools (both Government and Government Aided) are requested to submit the applications in the format enclosed from the eligible teachers working in their institutions for granting financial assistance for their children who pursue professional courses.

2. The following guidelines may be taken into consideration for processing of applications by the Heads of Institutions before forwarding them to this Directorate.

- (i) The scheme is applicable to school teachers only.
- (ii) The Professional Courses for which financial assistance is granted are listed below:
 - (a) Engineering Degree Courses of 4 years duration- Civil, Mechanical, Electrical and Electronics, Electronics and Telecommunication, Computer Science, Automobile and Chemical Engineering, Architecture, Textiles, Mining, Rubber Technology, Naval Architecture, Petroleum Engineering, Pharmacy, Printing, Chemical Technology, Metallurgical Engineering, Instrumentation and Control and Aeronautical Engineering.
 - (b) Engineering Diploma Courses of 3 years duration in the disciplines mentioned above.
 - (c) Medical Courses – Allopathy, Homoeopathy, Ayurvedic and Veterinary Science.
 - (d) Diploma Course – B. Pharm., (not less than two years)
 - (e) Management Course whose duration is not less than 2 years after Degree Course.

3. All the columns of application form (specimen copy enclosed) should be filled in & signed by the teacher. The application should also have the signature and official seal of the Head of the Institutions where the teacher is employed.

4. The actual fee paid should be clearly indicated in Col.13 of the application. Only Original Cash Receipts should be enclosed. Photocopies of cash receipts, whether attested or not, will not be accepted. In case, the cash receipt(s) is in a regional language, then in addition to the original cash fee receipts, a translated version in English/Hindi duly attested by a Gazetted Officer should be submitted. If cash receipts for a consolidated amount are attached, the teacher should furnish the break-up of the amount i.e. tuition fee, library fee and laboratory fee only should be taken into account.

5. The maximum financial assistance payable is Rs.15,000/- per year, per case.

6. A certificate from the college/institution in which the student is studying should be attached with the application. (copy enclosed). In case, the certificate from the college is in a regional language, then in addition to the certificate, a translated version in English duly attested by a Gazetted Officer should be submitted.