



**STATE PROJECT OFFICE, SARVA SHIKSHA ABHIYAN  
PKCE COMPLEX, ANNA NAGAR, PUDUCHERRY**

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No.: 831 /SSA/WEB/2017

04.05.2017

**CIRCULAR**

Sub: Creation of Web portal – Collection of Filled up Data Capture Format  
from all Govt. Schools – Reg.

A web portal is being developed for all Government Schools by NIC, Puducherry for dissemination of information to general public regarding the functions and facilities provided by the Government schools. The web portal will provide the History of the School, Student's Strength, Staff Position, Class Time Table, SSA & RMSA schemes, MDM Beneficiaries, Achievement in Public Exam and Facilities available in each school.

In this regard, a softcopy of the Data Capturing Format (DCF) has been developed to capture information of individual school. The concerned Inspecting Officers are directed to ensure that the schools under their control provide information to be hosted in the website by 12.05.2017. The Inspecting officers are instructed to collect and scrutinize the soft copy and printed copy of DCF from all the Govt. schools under their control and submit it to the State Project Office on or before 20.05.2017.

*L. Kumar*  
4/5/17

(L. KUMAR)

**Director of School Education**

To  
All the Heads of the Govt. Schools, Puducherry.

**Copy to:**

1. The Joint Director (SE), Puducherry
2. The Deputy Director (SE), Karaikal
3. The Deputy Director (WE), Puducherry
4. The Chief Educational Officer, Puducherry/Karaikal/Mahe
5. The Officer on Special Duty, State Training Centre, Puducherry
6. The Deputy Director (EE), Puducherry
7. Delegate to Director of School Education, Yanam
8. The Deputy Inspector of Schools, Zone I/II/III/IV/V, Puducherry & Zone I/II, Karaikal
9. ADPC, Karaikal/Mahe/ Yanam
10. BRC Coordinators, SSA
11. EDP Section – with a request to host on the website.