

NO. 7317/DSE/SCHOLARSHIP/A3/ATTENDANCE/2017-18
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry, dated 19/06/2017

CIRCULAR

Sub: DSE – Award of Attendance Scholarship to Girl Students in the Middle Stage of Education for the year 2017-18 through **D B T (Direct Beneficiary Transfer)** – Proposals – Called for – Reg.

Ref: 1. G.O. Ms. No. 134 dated 08.01.2008 of the Dy. Secretary to Govt. (Education), Chief Secretariat (Education), Puducherry
2. Note No. 3189/PRD/DD (Trg.)/2015, dated 05.03.2015 of the Director, Planning and Research Department, Puducherry.

-:O:-

Attention of the Head of Institutions is invited on the subject cited above. All the Principal of Govt. and Private Girls Higher Secondary Schools, Headmasters/Headmistress of High Schools/Middle Schools of this Union Territory of Puducherry are aware that a scheme – Award of "**ATTENDANCE SCHOLARSHIP**" is being implemented by the Directorate of School Education, Puducherry. The object of the scheme is to raise the enrolment of girls in the Middle Stage of Education and to reduce the drop out among the Girl students. The scholarship is granted based on their **Percentage of Attendance from 97% and above** for the preceding academic year i.e **2016-17**. An amount of **Rs. 200/-** is granted to each student per annum under this scheme.

2. As such, to get the benefit of the scheme, the student should be in the **complete age group between 11-14 years only** and they should be **other than SC/ST students** of all Govt. Govt.Aided and Govt. recognized Private schools. The Head of Institutions are requested to furnish the list of eligible girl students as in the Prescribed Proforma enclosed, along with the relevant certificates and abstract **on or before 31.08.2017 along with the CD in Excel format. A copy of the proposal shall be marked to the D.& D.O concerned along with a copy of the Bank Pass Book seeded with Aadhaar Number of the Girl student for disbursement of scholarship through DBT and a proposal shall be furnished through their controlling Officer duly verified by them and forwarded to the Senior Accounts Officer, DSE,Puducherry for issue of expenditure sanction. As far as Govt. recognized Private Higher Secondary School,Puducherry concerned the proposal shall be submitted in duplicate directly to this Scholarship section.** It may be noted that the Income ceiling of the Parents/Guardian for grant of the above scholarship is **Rs.75,000/- per annum** .

3. In the reference 2nd cited above, it has been stated that the State Govt. shall release all the Scholarship through **D B T (Direct Beneficiary Transfer)** System only. Therefore, all the Head of Institutions are directed to furnish the **Aadhaar No. and Name of the Bank with Account No. seeded with Aadhaar along with IFS code No./ MICR Code No. in respect of the Girl students whose name is included in the proposal, so as to transfer the amount directly in to the Account of the beneficiary. Further, they should ensure that the Bank A/c No. produced by the students are seeded with their Aadhaar No. and a copy of the A/c No. of the student should be furnished with the D.&D.O for any clarification, if arise.**

4. The Head of Institutions may contact the nearest **Nationalized Bank** of their Schools and guide the students to open the Bank Accounts at zero balance for those who are not having separate bank Account as on date.

5. The Head of Institutions are instructed to scrutinize the proposals carefully before submitting the same to this Directorate. The Head of Institutions will be held responsible for any omission in the particulars furnished by the student concerned without proper verification. They will also be held responsible for duplication of proposal if any. The Head of Institutions of Private Schools concerned are instructed to submit the **proposals to this Office along with a copy of the latest recognition certificate.** The proposals should reach this Directorate not later than the date prescribed as above, so as to enable to process the same for issue of expenditure sanction at an early date.

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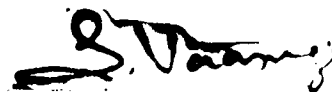
6. Further, the Head of Institutions requiring necessary revalidation orders for booking of expenditure under Attendance Scholarship in the current financial year **2017-18** for the sanction issued in the last financial year **2016-17** should send a separate proposal through their Controlling Officers immediately along-with a copy of the sanction orders issued.

7. It may also be noted that the proposal for this year should contain the **disbursement certificate** of scholarship sanctioned and Disbursed to the students concerned, failing which proposals will not be taken for consideration. In case **disbursement certificate** has already been sent, the letter No. and date may be furnished in the proposal.

8. The Drawing and Disbursing Officers may kindly instruct the dealing Assistant under their control to prepare the bills on receipt of the sanction orders and to present the bills with DAT along-with **the authorization slip generated from BEAMS and Beneficiary list obtained from the PACT** immediately, after **obtaining necessary BCR entries in the Scholarship section** of this Directorate. Further, **the unspent scholarship amount shall be remitted into the Govt. Account under Minus Debit and the challan No. should be obtained from the Challan register maintained in the Scholarship section before remitting the same into the Bank.**

9. The last date shall be followed strictly and the **proposal routed through proper channel**, so as to reach the benefit of scholarship to the students in time. **No piece-meal proposal will be entertained.** The circular has been hosted in the Departmental website <http://schooledn.puducherry.gov.in>.

(By approval of the Director of School Education, Puducherry)



(S.VAASUGI)

SENIOR ACCOUNTS OFFICER

Encl.: As above

To
The Heads of Institutions concerned.
(Govt. /Govt. Aided and Govt. recognized Private Schools)

- To
1. The Joint Director(Secondary Education), DSE, Puducherry.
 2. The Chief Educational Officer, DSE, Puducherry/ Karaikal/ Mahe.
 3. The Deputy Director (Women Education), Puducherry.
 4. The Deputy Director (Secondary Education), Karaikal.
 5. The Delegates to DSE, Yanam
 6. The Computer Section, DSE, Puducherry – with a request to make available of the same in the Departmental Website.

The Inspecting officers are requested to circulate the circular to the eligible Government/Govt. Aided and Govt. recognized private schools in which Girl Students are studying under their control and instruct them to send the proposals through their Controlling Officer duly verified and forwarded by them to the Senior Accounts officer, DSE, Puducherry within the stipulated Date.

ANNEXURE
Proposal for Award of Attendance Scholarship to Girl Students in the Middle Stage of Education for the year- 2017-18

Name of the Institution: _____

Contact Phone No. of the Head of Institution: Landline : _____ Cell: _____

Name of the D. & D.O with their code No. :- _____

Sl. No.	Name of the Girl Student	Name of the Parent/ Guardian	Class		Date of Birth of the Girl Student	Complete Age of the Girl Student (Between 11 to 14 years only)	% of Attendance Secured on 2016-17 (from 100% to 97% by descending order, invariable of the class in which studying)	Annual Income of the parent /Guardian (within Rs.75,000 only)	Name of the Bank (with Branch)	A/c No. of the Girl Student	Bank IFS Code No.	Bank MICR Code No.	Aadhaar No. of the Girl Student	Remarks
			Studied last year 2016-17	Studying this year 2017-18										
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
1	xxxxxxx						100%							
2	xxxxxxx						99.99%							
3	xxxxxxx						99.98% to 97%							

Certified that:

- Only eligible Girl students are recommended, included and listed in the proposal under **descending order on Percentage of Attendance secured on 2016-17 by invariable of the class in which studied.**
- The Students recommended in this proposal are within the completed age group of 11 to 14 years only.
- The Parental Income of the students are within **Rs. 75,000 only**, which have been certified by the Revenue Officers not below the rank of Dy. Tahsildar, which are filed in the Office itself.
- No eligible students are left out and this proposal does not contain the name of the Girl students in duplicate.
- Failed students are not included in this proposal.
- The students included in this proposal **do not belongs to SC/ST.**
- The Bank A/c details of the Girl Student with other relevant records verified with the proposal and a copy of the same is furnished with the D.& D.O for disbursement of Scholarship.**
- A copy of disbursement certificate in respect of attendance scholarship sanctioned/Disbursed during last year is enclosed herewith.

ABSTRACT

class	No. of Students	Rate of Attendance Scholarship	Amount (Rs.)
VI			
VII			
VIII		Rs.200/- per annum	
IX			
X			
Total			

Signature:-

Name of the Head of Institution:

With Official Seal: