

**Rules, Regulations, Instructions, Manual and Records,
for Discharging Functions**

4.1. Rules, Regulations, Instructions, Manual and Records, for Discharging Functions under the control of this Department are listed below:

<u>Sl. No.</u>	<u>Name of the document and its introduction in one line</u>
1.	Pondicherry School Education Act 1987
2.	Pondicherry School Education Rules 1996
3.	Guidelines framed by MHRD and the general council of NFTW
4.	The Pondicherry Board of Secondary and Higher Secondary Education Act 2003
5.	The Pondicherry compulsory Elementary Education Act 2000
6.	Recruitment Rules for various Teaching / Non-Teaching posts in the Education Department
7.	Guidelines for opening of new schools (Form -I)
8.	Guidelines and procedures for conducting SSLC and HSC public Examinations
9.	Parent Teacher Association
10.	Names of the Higher Secondary Schools (Category (Boys/Girls/Co-Education)) and group available
11.	Document pertaining to functioning of SSA
12.	Scholarship available under various schemes
13.	Awards for Teachers(National/State)
14.	Awards for students(Toppers in Public Examination) Cash award to Sports Persons
15.	Details of Breakfast and Mid-day Meals Scheme
16.	Facilities available in Bal Bhavan
17.	Pertaining to opportunities available under National Social Service (NSS/CSS/NCC/SCOUT/GREEN CROPS)
18.	Student Medical Fund
19.	Norms for Creation of posts in the Education Department
20.	Compassionate Appointment Scheme
21.	Fixation of Fees structure in D.T.Ed Courses in Private Un-aided Teacher Training Institutions
22.	Admission guidelines for admitting students in un-aided Teacher training Institute
23.	Structure and functioning of DIET

A copy of the above listed rules, regulations, instructions, manuals and records can be obtained by payment of fees at the rate given below:-

- a. Rupees two for each page (in A-4 or A-3 size paper) created or copied;*
- b. Actual charge or cost price of a copy in large size paper;*
- c. Actual cost or price for samples or models; and*

or bankers cheque payable to the Accounts Officer of the public authority at the following rates:

- (a) For information provided in diskette or floppy, rupees fifty per diskette or floppy ; and*
- (b) For information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extract from the publication.*