

## FORM - VII

[see rule 21 (2) ]

STATEMENT TO BE SUBMITTED BY PONDICHERRY MINORITY SCHOOL ESTABLISHED  
AFTER COMMENCEMENT OF THE ACT, 1987.

1. Name of educational agency :
2. (a) Nature of educational agency : Person/ Society / public trust
- (b) Registered address :
- (c) Telephone No. :
- (d) Registration No. :
- (e) Date of registration :
3. Enclose a copy of -
- (a) Certificate of registration :
- (b) Memorandum of association :
- (c) Bye-laws/rules/regulations :
- (d) Trust deed :
4. Stage of education being imparted :
5. Special aims of the school :
6. The minority is to be served by the educational agency :
7. Whether the school is opened for all :
8. Medium of instruction :
9. Accommodation -
- (a) Details of land where school is to be located :

	Available		Proposed	
	Own	Rented	Own	Rented
(i) Extent of land*				
(ii) Extent of land covered by building/structures – permanent / temporary / semi-permanent**				
(iii) Extent of Open land for Playground				

- (b) Detailed plan of building and type of Construction where school is to be located\*\*

\* The norms of land to be made available is as per the scale: 1 hectare for Pre-primary/ Primary, 1.5 hectares for Middle, 2 hectares for High/Higher Secondary Schools.

\*\* Please attach-

- (a) a blueprint of the building duly approved by the competent authority;

(b) indicate whether structure is permanent, semi-permanent or temporary.

Please ensure that the space provided for each pupil is as per the following specifications in Tables 1-A and 1-B;

(c) indicate in the plan the use of each room/space.

10. Sanitary facilities - (The scale of providing the :  
above facilities is as under available in Table-2)

11. Drinking Water – Indicate availability in the :  
scale of 1 tap for every 50 pupils or part thereof

12. Physical education -

(a) Extent of playground available :

(b) Indicate the name of the gamesFacilities :  
available

c) Equipment available :

13. If no playground exists, whether Gym available:  
Details with size of gymnasium and equipment.

14. Teaching aids -

(a) Charts :

(b) Maps :

(c) Others :

(Attach list indicating available aids)

15. Furniture -

(a) For general use

1. No. of blackboards :

2. No. of desks :

3. No. of benches :

4. No. of cupboards :

(Indicate available furniture)

(b) For class-room use

1. No. of blackboards :

2. No. of desks :

3. No. of benches :

4. No. of cupboards :

(Indicate available furniture)

16. Science Laboratory - Attach list of apparatus :  
and equipment available under different  
disciplines (Physics, Chemistry, Biology,  
Computer Science, etc.,)

17. Library -

- (a) Total number of books in the library :
- (b) No. of books for use of teachers :
- (c) No. of books available for use by pupils. :

18. Workshop facilities -Attach list of

equipment and other facilities available. :

19. Medical facilities - For students (Give details of number of Medical Officers/Compounders/Nurses & their availability on whole time/part-time basis

20. Whether the school has a duly approved :  
scheme of management.

21. Constitution of management committee with :  
name of members of committee & their  
occupation

22. Whether the school run on commercial basis :  
with profit motive.

23. Whether the admission in the school is opened:  
to all without any discrimination based on  
religion, caste,race, place of birth or otherwise.

24. It there religious/moral instructions given :

25 Educational and vocational guidance facility :  
available.

26. Whether the management is maintaining a :  
provident fund scheme.

27 Rates of fees collected :

28 Number of students :

Name of the Class	No. of sections	No. of students In each sections	Average attendance in each section during the last 6 months

29. Particulars of staff-Teaching and :  
 non-teaching.

Sl. no	Name of the teachers	Designation	Qualification		Date of Appontment	Scale of pay	Remarks
			Gen.	Profes-sional			

(Indicate whether staff appointed in full-time or part-time)

**DECLARATION**

I solemnly declare that the facts stated above are correct .

Station :  
 Date :

Signature of the person duly  
 authorised by the Educational  
 Agency of the minority school