

FORM – VIII

[See rule 24 (1) and 29]

APPLICATION FOR RECOGNITION

Application for _____

(Please write in Block Letters in the space above whether application is for opening of a New School/Upgrading of an existing school/Opening of next Higher Standards / Opening Additional sections)

[Give details of permission accorded]

1. Name of educational agency :
2. (a) Nature of educational agency Trust. : Person/Society/Public Trust
(b) Registered address :
(c) Telephone No. :
(d) Registration No. :
(e) Date of registration :
3. (a) Location of existing school :
(b) Address of existing school :
4. Give details of scheme of management :
of exiting school.
5. Financial status of the school :

S.No.	Description of Properties	(Value in Rupees)			
		Available		Proposed	
		Own	Rented	Own	Rented
(a) Assets -					
(i)	Movable				
(ii)	Immovable				
(iii)	Reserve fund				
(iv)	Fixed deposits				
(v)	Endowments				
(vi)	Shares				
(b) Annual Income –					
(i)	Tuition fees				
(ii)	Other sources				
	- fixed deposits				
	- dividends				
	- endowments				
	- rents				
	- donations				
	- others (specify)				

(c) Annual Expenditure –					
(i)	Staff expenditure				
(ii)	Maintenance				
(iii)	Improvement				
	- teaching aids,				
	- furniture				
	- library				
	- laboratory				
	- sanitary				
	- play ground				
	- games etc.				

(d) Fees charged/to be charged :

6. Stage of education being imparted :

7. Examination for which students are being prepared :

8. Give details of standards/sections opened :

Standard	Sections	Total students Admitted	Medium of instruction	Monthly average attendance

9. Give details of staff-Teaching and non-teaching appointed (If additional to the already existing Please indicate) :

Sl. No	Name of the teachers/ Employees	Designation	Qualification		Scale of Pay	Remarks
			Gen	Professional		

10. Source and details of finances for meeting additional expenditure of staff and maintenance. :

11. Accommodation –

(a) Details of land where school is to be located :

		Available		Proposed	
		Own	Rented	Own	Rented
(i)	Extent of land covered by building/structures – permanent / temporary / semi-permanent**				
(ii)	Extent of Open land for Playground				

(b) Detailed plan of building and type of:
construction where school to be located.**

* The Normal of land to be made available is as per the scale : 1 hectare for pre-primary, 1.5 hectare for Middle, 2 hectares for High/Higher Secondary Schools.

** Please attach

- a. a blueprint of the building duly approved by the competent authority;
- b. indicate whether structure is permanent, semi-permanent or temporary. Please ensure that the space provided for each pupil is as per the following specifications in Tables 1 -A and 1 -B;
- c. indicate in the plan the use of each room/space.

12. Sanitary facilities_ (The scale of Providing the :
above facilities is as under available in Table – 2)

13. Drinking water _ (Indicate availability in the :
scale of 1 tap for every 50 pupils or part thereof)

14. Physical education_

(a) Extent of playground available :

(b) Indicate the name of the games :
facilities available

(c) Equipment available :

15. If no playground exists whether
gymnasium available. Details with size :
of gymnasium and equipment.

16. Teaching aids -

(a) Charts :

(b) Maps :

(c) Others :

(Attach list indicating available aids)

17. Furniture -

(a) For general use

- 1. No. of blackboards :
- 2. No. of desks :
- 3. No. of benches :
- 4. No. of cupboards :

(Indicate available furniture and furniture proposed to be procured)

(b) For class-room use -

- 1. No. of blackboards :
- 2. No. of desks :
- 3. No. of benches :
- 4. No. of cupboards :

(Indicate available furniture and furniture proposed to be procured)

18. Science Laboratory __ Attach list of apparatus :
and equipment available under different
disciplines (Physics, Chemistry, Biology, Maths, etc.).

19. Library -

- (a) Total number of books in the library :
- (b) No. of books for use of teachers for :
Reference section
- (c) No. of books available for use by pupils. :

20. Workshop facilities - Attach list of equipment :
and other facilities available

21. Medical facilities - For students (Give details of :
number of Medical Officers/Compounders/Nurses
& their availability on whole time/part-time Basis.

DECLARATION

I solemnly declare that the facts stated above are correct.

Station :

Date :

Signature of the person duly
authorized by the educational agency