

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION**

Puducherry, dt. 31.12.2018

No.16219/DSE/JAO/2016-17

**NOTICE INVITING E-TENDER FOR THE SUPPLY OF MEMENTO SILVER
COINS WITH DEPARTMENT LOGO**

e- Tenders are invited on behalf of the President of India by the Director, Directorate of School Education, Puducherry, for the purchase of 1548 nos. of Silver Coins as per the **specifications detailed in this tender notice.**

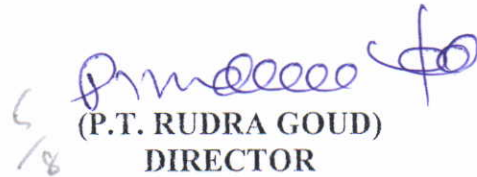
1. The Tenderers having experience in dealing with silver during the last five years need to apply.
2. They shall hold valid dealership certificate and GST registration certificate with the Government. Their annual turnover must not be less than Rs.80 lakhs for the last 3 years.
3. The Tender details and Terms and Conditions can be downloaded at free of cost from e-portal of the Government of Puducherry at www.pudutenders.gov.in.
4. Bidders should submit their tender online at the Government website www.pudutenders.gov.in with proof of payment of Tender Fee Rs.525/- (inclusive of tax)-Non-refundable and EMD for Rs.50,000/- (Refundable) paid as separate Demand Drafts drawn in favour of the Drawing and Disbursing Officer, Directorate of School Education, Puducherry payable at Puducherry.
5. The Tender Fee and EMD in the form of Demand Draft in original shall be submitted personally or by speed post in sealed envelope superscribed as "Tender Fee and EMD for supply of Silver Coins" should reach "The Director, Directorate of School Education, Perunthalaivar Kamarajar Centenary Educational Complex, Anna Nagar, Puducherry-605 005." on or before **24.01.2019** at 5.00 P.M. Tender Fee and EMD received after the said date and time will not be entertained and will be summarily rejected. The Office is not responsible for any postal delay.
6. The Technical Tender and other documents will be evaluated online only on receipt of Tender Fee and EMD in the form of Demand Drafts with sample silver coin as specified in the tender document, along with a copy of purity certificate obtained from one of the BIS (Bureau of Indian Standard) recognized Assaying and Hallmarking centres, in a separate sealed covers superscribed as i) Tender Fee and EMD for supply of Silver Coins ii) Sample Silver Coins of the specification detailed in this tender notice along with purity certificate of BIS recognized Assaying and Hallmarking centre which will be received upto 5.00 P.M. on **24.01.2019** as per the tender time table (on overleaf) at the Directorate of School Education, Perunthalaivar Kamarajar Centenary Educational Complex, Anna Nagar, Puducherry-605 005.

TENDER TIME TABLE

Sl. No.	Subject	Date and time
1.	Bid submission start date	07.01.2019
2.	Date of pre-bid meeting for the bidders	11.01.2019 at 10.00 AM
3.	Last date for submission of sample at the department	24.01.2019
4.	Last date for submission of Tender Fee and EMD at the department and sample silver coin with purity certificate	24.01.2019
5.	Last date for submission of Tender online	24.01.2019 (upto 5.00 P.M.)
6.	Date of opening of technical bid online By the Committee	25.01.2019 at 10.00 AM
7.	Date of opening of financial bid online by the Committee.	Will be intimated after finalization of evaluation of Technical Bid

{ if these days happen to be a holiday the next working day will be the date for item Nos.1to 6}

7. Tenderers are requested to stick on to the date and time specified strictly. Tenders will be accepted only if submitted in the prescribed manner. Tenderers are requested to read the instructions help for contractor, information about Digital Signature Certificate, resources required and bidder's manual kit at the home page of the website <http://pudutenders.gov.in> before submission of tender through online. Training on submission of e-tender is also provided in the e-procurement cell, Chief Secretariat, Puducherry-1. Help desk No.0413-2220225.


(P.T. RUDRA GOUD)

DIRECTOR
DIRECTORATE OF SCHOOL EDUCATION
PUDUCHERRY

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**TENDER CONDITIONS FOR SUPPLY OF MEMENTO SILVER COINS WITH
DEPARTMENT LOGO**



GENERAL:-

1. The rate is fixed i.e., Rs.1,000/-per silver coin. But the finalization of the financial bid will be based on the highest weight that the tenderer could be able to offer for the Coin at the above said rate.
2. The rate of Rs.1,000/- fixed per coin should be inclusive of all duties, taxes, loading & unloading, packing, forwarding, insurance and it should be F.O.R. Puducherry.
3. If the Government introduces any fresh taxes or increase the present rate of tax, no change in the rates can be claimed.
4. Damages and breakages if any found in transit, the supplier should arrange for suitable replacement. Otherwise, the cost will be worked out proportionately with reference to the number of breakages/damages and will be deducted from the total bill.
5. The Bidding schedule of the e-tender should be as per the Bill of Quantity (BOQ) form. Otherwise the tender will be rejected.
6. The weight quoted should be valid for a period of Three months from the date of opening the financial bid and the Rates once accepted shall be final. The Director of School Education, Puducherry shall have the right to forfeit 50% of the EMD, if any tenderer withdraws his quotation before the said period and forfeit the whole amount of the EMD, if the tenderer whose tender is accepted fails to commence the supply in prescribed time.
7. The e-tender shall be digitally signed at the time of uploading by the bidder or a person or persons duly authorized to bind the bidder to the contract. The authorization shall be indicated by a scanned copy of written Power of attorney accompanying the e-Bid. All the pages/documents of the e-bid that are to be uploaded shall be digitally signed by the person authorized to sign the e-Bid.
8. Individuals who are serving in Government/Government undertakings/Local Bodies or associated with the Government/Government undertakings/Local bodies are not eligible to participate in the tender either as an individual or as part of an association of individuals or on behalf of a firm or company.
9. Canvassing in connection with the tender is strictly prohibited and the bids submitted by the tenderers who resort to canvassing will be rejected.
10. The bill of cost for the supply should be sent to the consignee immediately after delivery of goods.